

FINAL

FILED
SEP 05 2017

THE BOARD OF LIBRARY TRUSTEES OF THE
HELEN M. PLUM MEMORIAL PUBLIC LIBRARY DISTRICT
DUPAGE COUNTY, ILLINOIS

Paul Harms DuPage County Clerk

ORDINANCE NO. 2017/2018-001
ANNUAL BUDGET AND APPROPRIATION ORDINANCE
FOR LIBRARY PURPOSES FOR THE FISCAL YEAR 2017/2018

WHEREAS, the Illinois Municipal Budget Law, 50 ILCS, 330/1, et seq., as amended, requires all Illinois municipal corporations to adopt a Combined Annual Budget and Appropriation Ordinance specifying the objects and purposes of expenditures; and the Illinois Public Library District Act, 75 ILCS 16/35-5 and 16/30-85, provides procedures for the passage of a Budget and Appropriation Ordinance and a Tax Levy Ordinance; and

WHEREAS, pursuant to the above and other statutes, an ordinance has been prepared in tentative form and made available for public inspection prior to the adoption thereof, and a public hearing on said Budget and Appropriation Ordinance has been held prior to final action hereon, and notice of said hearing was published prior to said hearing in a newspaper published within the District;

NOW, THEREFORE, BE IT ORDAINED by The Board of Library Trustees of the Helen M. Plum Memorial Public Library District, DuPage County, Illinois, as follows:

Section 1. The following budget containing an estimate of all receipts of said Library District, and of the expenditures therefrom, be and the same hereby is adopted as the budget for said District for the fiscal year beginning July 1, 2017 and ending June 30, 2018, and the same sums are hereby appropriated as necessary to defray said expenses and liabilities of this Library District, for the objects and purposes indicated, for the said fiscal year:

A. FUNDS ON HAND (excluding early collection of tax monies from prior levy)

1. MONIES ON HAND AT BEGINNING OF FISCAL YEAR:

a.	GENERAL FUND (Excludes advance receipt of portions of most recent tax levy)	\$1,878,839.00
b.	BOARD OF TRUSTEES FUND (restricted funds pursuant to 75 ILCS 16/30-75)	280,454.00
c.	SPECIAL RESERVE FUND (pursuant to 75 ILCS 16/40-50)	1,026,831.00
d.	CAPITAL PROJECTS FUND	821,065.00
		<u>\$4,007,189.00</u>

2. ESTIMATED REVENUE TO BE RECEIVED DURING FISCAL YEAR, July 1, 2017 - June 30, 2018

a.	Taxes (All funds-2016 levy)	\$ 6,750,000.00
b.	TIF rebate	47,000.00
c.	Interest (all funds)	1,000.00
d.	Personal Property Replacement Tax	44,000.00
e.	Copy machines / network printer	16,000.00
f.	Fines	40,000.00
g.	Lost materials	10,000.00
h.	Non-resident cards	12,500.00
i.	Memorials	25,000.00
j.	Used Books	13,000.00
k.	Miscellaneous income	26,000.00
l.	Per Capita Grant	34,000.00
m.	Bond Proceeds	10,000,000.00
	Total Monies to be Received	<u>\$ 17,018,500.00</u>

TOTAL MONIES AVAILABLE – ALL FUNDS \$ 21,025,689.00

B. ESTIMATE OF EXPENDITURES - GENERAL FUND

I. PERSONNEL

1.	Salaries	\$ 2,500,000.00
2.	IMRF Retirement, employer's share	235,000.00
3.	FICA/Medicare, employer's share	191,000.00
3.	Employer's cost Health and Life Insurance	225,000.00
4.	Training and Travel	46,500.00
5.	Tuition Reimbursement	6,000.00
6.	Employee Assistance Program	2,000.00
7.	Payroll Processing	16,000.00
8.	Personnel – Miscellaneous	12,000.00

Subtotal \$ 3,233,500.00

II. COLLECTIONS

1.	Adult Collections	\$	314,000.00
2.	Youth Collections		117,000.00
3.	Teen Collections		12,000.00
4.	Memorials		30,000.00
5.	Collection Management		13,000.00
	Subtotal	\$	<u>486,000.00</u>

III. OPERATIONS

1.	Supplies	\$	120,000.00
2.	Postage		25,000.00
3.	Telephone		16,000.00
4.	Public Relations		8,000.00
5.	Printing		33,000.00
6.	Special Events		5,000.00
7.	Programs – Adult		13,000.00
8.	Programs – Youth		25,000.00
9.	Programs – Teens		5,000.00
10.	Dues		6,000.00
11.	Copier		25,000.00
12.	Equipment Rental and Maintenance		5,000.00
13.	Automation Purchase and Repair		182,000.00
14.	Innovative Interfaces Purchase and Maintenance		89,000.00
15.	OCLC		32,000.00
16.	Library Operations – Miscellaneous		4,000.00
17.	Bankcard Charges		3,000.00
	Subtotal	\$	<u>596,000.00</u>

IV. FACILITIES

1.	Building Maintenance	\$	109,000.00
2.	Grounds Maintenance		30,000.00
3.	Security		6,000.00
4.	Maintenance Materials		20,000.00
5.	Utilities		105,000.00
6.	Replacements and Long Term Repair		55,000.00
7.	Building and Contents Insurance		10,000.00
8.	Liability Insurance		18,000.00
9.	Professional Services		104,000.00
10.	Furniture / Equipment Purchase		7,000.00
	Subtotal	\$	<u>464,000.00</u>

V. CONTINGENCY

\$ 250,000.00

VI. CAPITAL IMPROVEMENTS

\$10,000,000.00

TOTAL APPROPRIATIONS

\$15,116,500.00

Section 2. There is hereby appropriated from the taxes to be levied for the fiscal year and other sources of income, the sums of \$15,116,500, to be divided among the several corporate objects and purposes for said District for the aforesaid fiscal year.

Section 3. All unexpended balances of proceeds received annually from public library taxes not in excess of statutory limits may be transferred to the Special Reserve Fund, heretofore established according to 75 ILCS 16/40-50, pursuant to plans developed and adopted by this Board, and said unexpended balances shall be accumulated in this Fund for the purpose of erecting a building to be used as a library or to purchase a site for the same, or to purchase a building, or to repair, remodel or improve an existing library building, or to build an addition thereto, to furnish necessary equipment thereto, to acquire library materials such as books, periodicals, films, recordings and electronic data storage and retrieval facilities in connection with either the purchase or construction of a new library building or the expansion of an existing library building, or for the emergency expenditures for the repair of an existing library building or its equipment, or to do any or all of these things.

Section 4. Except as otherwise provided by law, no further appropriations shall be made at any other time within such fiscal year, provided that this Board may from time to time make transfers between the various items in any fund, or appropriations in excess of those authorized by the budget in order to meet an immediate and unforeseen emergency by a two-thirds (2/3) vote of all of the trustees, as provided by 75 ILCS 16/30-90, et seq.: provided that nothing in this section shall be construed to permit transfer between funds required by law to be

kept separate. Any remaining balances after the close of the fiscal year shall be available until August 30th for the authorization of payment of such obligations incurred prior to the close of the fiscal year, and until September 30th for the payment of such obligations or for the transfer of unexpendable balances thereof to be accumulated, as provided by 75 ILCS 16/30-90.

Section 5. A copy of this ordinance in tentative form has been available for public inspection at the Library, and notice of said hearing has been given by posting and by publication in a newspaper published within the District in substantially the following form:

THE BOARD OF LIBRARY TRUSTEES OF THE
HELEN M. PLUM MEMORIAL PUBLIC LIBRARY DISTRICT
DUPAGE COUNTY, ILLINOIS

Public notice is hereby given that a public hearing will be held on the Tentative Annual Budget and Appropriation Ordinance, for the fiscal year July 1, 2017 to June 30, 2018, at the following time and place:

August 29th at 6:45 p.m.
Helen M. Plum Memorial Library
110 West Maple St.
Lombard, Illinois 60148

The said ordinance in tentative form shall be available for public inspection at said Library during regular library hours.

Dated this 11th day of July, 2017


Kristin Aasmundstad Walsh
Secretary

Section 6. This Ordinance is passed pursuant to statutory authority and the Illinois Public Library District Act, 75 ILCS 16/35-5(b) et seq., 16/30-85 et seq., and 16/40-50 et seq.; the Illinois Municipal Budget Law, 50 ILCS 330/1 et seq., and the Illinois Revenue Code, 35 ILCS 205/157, et seq., and other statutes hereunto appertaining.

Section 7. This Ordinance shall be in full force and effect from and after its passage and approval according to law, and any resolutions or ordinances in conflict therewith are hereby repealed; and should any part of this Ordinance be adjudged invalid or unconstitutional, such adjudication shall affect only that part of this act specifically covered thereby, and shall not affect any other provisions or parts of this act, but shall be severable therefrom.

PASSED by the Board of Library Trustees of the Helen M. Plum Memorial Public Library District, DuPage County, Illinois, on the 29th day of August, 2017 by a vote of:

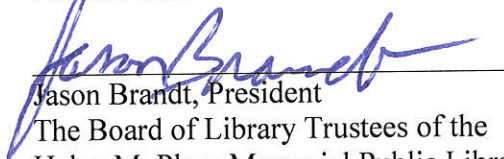
AYES:

NAYS:

ABSENT:

ABSTAINING:

APPROVED



Jason Brandt, President
The Board of Library Trustees of the
Helen M. Plum Memorial Public Library District,
DuPage County, Illinois

(SEAL)
ATTEST:



Kristin Aasmundstad Walsh
Secretary

THE BOARD OF LIBRARY TRUSTEES OF THE
HELEN M. PLUM MEMORIAL PUBLIC LIBRARY DISTRICT
DUPAGE COUNTY, ILLINOIS

CERTIFIED ESTIMATE OF ANTICIPATED REVENUES

As chief fiscal officer of the Board of Library Trustees of the Helen M. Plum Memorial Public Library District, DuPage County, Illinois, in accordance with 35 ILCS 200/18-50, I hereby certify that the following is an estimate of revenues, by source, anticipated to be received by the above taxing district in the following year:

REVENUE ESTIMATE FOR FISCAL YEAR 2017/2018

A. FUNDS ON HAND (EXCLUDING EARLY COLLECTION OF TAX MONIES FROM PRIOR LEVY)

1. MONIES ON HAND AT BEGINNING OF FISCAL YEAR:

a.	GENERAL FUND (Serving as an informal Working Cash Fund for the coming fiscal year, which may be transferred to the Building & Equipment Accumulations Special Reserve Fund Pursuant to 75 ILCS 16/40-50) (Excludes advance receipt of portions of most recent tax levy)	\$ 1,878,839.00
b.	BOARD OF TRUSTEES FUND: (pursuant to 75 ILCS 16/30-75)	280,454.00
c.	SPECIAL RESERVE FUND (pursuant to 75 ILCA 16/40-50 <u>et seq.</u>)	1,026,831.00
d.	CAPITAL PROJECTS FUND	821,065.00
	 TOTAL MONIES ON HAND	 \$ 4,007,189.00

2. ESTIMATED REVENUE TO BE RECEIVED DURING FISCAL YEAR, July 1, 2017 - June 30, 2018


a.	Taxes (All funds-2016 levy)	\$ 6,750,000.00
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f.	Fines	40,000.00
g.	Lost materials	10,000.00

h. Non-resident cards	12,500.00
i. Memorials	25,000.00
j. Used Books	13,000.00
k. Miscellaneous income	26,000.00
l. Per Capita Grant	34,000.00
m. Bond Proceeds	10,000,000.00
Total Monies to be Received	<u>\$ 17,018,500.00</u>
TOTAL MONIES AVAILABLE – ALL FUNDS	<u>\$21,025,689.00</u>

CERTIFICATION

I, Kristin Aasmundstad Walsh, the chief fiscal officer of the above taxing district, do hereby certify that the above is a true estimate of the revenues anticipated to be received by this governmental unit in the following fiscal year for the indicated funds.

Dated: August 29th, 2017


Allison Pinkett-Floyd
 Treasurer

CERTIFICATE

I, Kristin Aasmundstad Walsh, DO HERBY CERTIFY that I am the duly elected, qualified, and serving Secretary and as such am keeper of the books and records of THE BOARD OF LIBRARY TRUSTEES OF THE HELEN M. PLUM MEMORIAL PUBLIC LIBRARY DISTRICT, DUPAGE COUNTY, ILLINOIS; and

I DO FURTHER CERTIFY that the above attached "FINAL ANNUAL BUDGET AND APPROPRIATION ORDINANCE FOR LIBRARY PURPOSES FOR THE FISCAL YEAR 2017/2018" is a true correct copy of said ordinance which was presented, passed, and recorded by said Board at their Board meeting, on August 29th, 2017, by a vote of:

AYES: seven

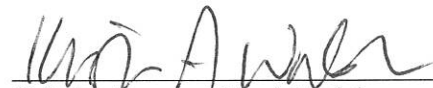
NAYS: zero

ABSENT: zero

ABSTAINING: zero

DATED this 29th day of August, 2017.

(SEAL)


Kristin Aasmundstad Walsh
Secretary