

Request for Reconsideration of Library Materials

Date: ___

If you have found materials or Library resources about which you have concerns, please complete this form to ensure prompt, complete consideration by Library Staff.

MATERIAL FOR CONSIDERATION
Author/Producer: Publisher:
Title:
Call number (if any): Date/Edition
Type of Material:
Book Magazine/Newspaper DVD/CD Electronic Resource Audio/CD
Other:
Did you read, view or listen to the entire work or a portion of the work? All Part None
Please describe your concerns regarding this material:
What specific pages/sections illustrate your concerns?
How did this material come to your attention?
What are you requesting the Library do about this item?
What would you recommend to replace this item that would cover the same subject area?
Additional Comments:
CONTACT INFORMATION
Your Name:
Address:
City: Zip: Phone:
Organization Represented (if any):

Please send completed form to: Executive Director, Helen Plum Library, 411 South Main Street, Lombard, IL 60148.