

HELEN M. PLUM MEMORIAL PUBLIC LIBRARY DISTRICT
411 S. Main St. • Lombard, IL 60148

BOARD OF TRUSTEES AGENDA
June 20, 2023
7:00 p.m.
Conference Room

The meeting will be held at 7:00 p.m. at the Library. The public is encouraged to observe the meeting online. This meeting will be streamed live online. To watch this meeting, visit our website <https://www.helenplum.org/board/live-stream>.

Public comments for this Board Meeting can be presented in person or will be accepted by email. Public comments sent via email should be sent to: swilsey@helenplum.org by 5:00 p.m. on June 20, 2023. Public comments will be read at the beginning of the meeting under section IV designated for Public Comment.

Please include the following information when you email your public comments: Name, Organization represented (if any), Telephone number, and Topic or Agenda Item Number followed by "Public Comment." Public comment is limited to five minutes per person.

- I. Call to order
- II. Pledge of Allegiance
- III. Roll call, recording both present and absent members
- IV. Public Comment
- V. ACTION ITEM: Adoption of the Agenda
- VI. ACTION ITEM: Approval of consent agenda items
 - a. Approval of minutes
 - i. Regular Board meeting, May 16, 2023
 - ii. Closed Session Board meeting, May 16, 2023
 - b. Approval of financial reports
 - i. Check Register dated May 31, 2023
 - ii. Cash and Investments Report dated May 31, 2023
 - iii. Revenue and Expenditures vs. Budget Report dated May 31, 2023
 - iv. Balance Sheet Previous Year Comparison as of May 31, 2023
- VII. Committee reports
 - a. Audit Committee
 - b. Director Relations Committee
 - c. Policy and Bylaws Committee
- VIII. Unfinished Business

- IX. New Business
 - a. ACTION ITEM: Appointment of standing Advisory Committees and Committee Chairs
 - b. ACTION ITEM: Adoption of Resolution 2023-2024-001 Authorizing Non-Resident Cards for the 2022-2023 fiscal year, 7/1/22 – 6/30/23. Roll call.
 - c. ACTION ITEM: Approve additional Personal Time hours for staff who participated in the move to 411 S Main, in recognition of their collective efforts, as follows:
 - i. 7.5 hours (1 day) for full-time and part-time eligible staff (over 20 hours per week)
 - ii. 4 hours for staff working less than 20 hours per week
 - iii. To be used after August 1, 2023 and not carried over into 2024
 - iv. Intended as an acknowledgment of staff support of the move in 2023, not an ongoing annual increase
 - d. ACTION ITEM: Approve Ordinance 2022-2023-011 to Amend the Purposes of the Special Reserves Fund. Roll Call.
 - e. ACTION ITEM: Approval of 2023-2024 Working Budget. Roll Call.
- X. Communications
- XI. Library Director's Report
- XII. Departmental Reports
- XIII. Closed Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. Roll Call.
- XIV. Adjournment