

HELEN M. PLUM MEMORIAL PUBLIC LIBRARY DISTRICT  
110 West Maple St. • Lombard, IL 60148

BOARD OF TRUSTEES AGENDA  
October 13, 2021  
7:00 p.m.  
Auditorium

The meeting will be held at 7:00 p.m. at the Library. The public is encouraged to observe the meeting online. This meeting will be streamed live online. To watch this meeting, visit our website <https://www.helenplum.org/board/live-stream>

Those wishing to attend the meeting in person must observe the current recommendations from the CDC and IDPH regarding wearing face masks and maintaining social distance.

Public comments for this Board Meeting will be accepted by email. Public comments received by 5:00 p.m. on Wednesday, October 13, 2021 will be read at the beginning of the meeting under section IV designated for Public Comment. In person comments may be made during the Public Comment section IV of the meeting.

Public comments should be emailed to: [swilsey@helenplum.org](mailto:swilsey@helenplum.org) by 5:00 p.m. on Wednesday, October 13, 2021. Please include the following information on public comments: Name, Organization represented (if any), Telephone number, and Topic or Agenda Item Number followed by "Public Comment." Public comment is limited to three minutes per person.

- I. Call to order
- II. Pledge of Allegiance
- III. Roll call, recording both present and absent members
- IV. Public Comment
- V. ACTION ITEM: Adoption of the Agenda
- VI. ACTION ITEM: Approval of consent agenda items
  - a. Approval of minutes
    - i. Regular Board meeting, September 8, 2021
  - b. Approval of financial reports
    - i. Check Register dated September 30, 2021
    - ii. Cash and Investments Report dated September 30, 2021
    - iii. Revenue and Expenditure vs. Budget Report dated September 30, 2021
    - iv. Balance Sheet Previous Year Comparison as of September 30, 2021
- VII. Committee reports
  - a. Audit Committee
  - b. Director Relations Committee
  - c. Policy and Bylaws Committee

- VIII. Unfinished Business
- IX. New Business
  - a. PRESENTATION by Jamie Rachlin: Levy Review
  - b. ACTION ITEM: Approval of Resolution 2021-2022-004 to Determine Estimate of Funds Needed for 2021-2022 Fiscal Year. Roll call.
  - c. ACTION ITEM: Resolution 2021-2022-003 Adopting a Disclosure Compliance Policy, including new policy B-16, Debt Disclosure Compliance Policy.
  - d. ACTION ITEM: Approval of updated and new policies:
    - i. U-1 Use of Materials and Facilities
    - ii. B-17 Bond Record Keeping Policy
  - e. ACTION ITEM: Opening closed session minutes of:
    - i. January 20, 2021, Board Meeting
    - ii. February 9, 2021, Audit Committee Meeting
    - iii. February 10, 2021, Board Meeting
    - iv. May 10, 2021, Director Relations Committee
    - v. May 12, 2021, Board Meeting
- X. Communications
- XI. Library Director's Report
- XII. Departmental Reports
- XIII. Closed Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. Roll Call.
- XIV. ACTION ITEM: Vote to affirm Executive Director decisions made in closed session.
- XV. Adjournment