

APPROVED

HELEN M. PLUM MEMORIAL PUBLIC LIBRARY DISTRICT
110 West Maple St.
Lombard, IL 60148

BOARD MEETING MINUTES

October 8, 2019
7:00 p.m.
Auditorium

- I. Call to order
 - a. President Brandt called the meeting of the Board of Trustees to order at 7:00 p.m. in the Auditorium of the Plum Library.
- II. Pledge of Allegiance
 - a. All present recited the Pledge of Allegiance.
- III. Roll call, recording both present and absent members
 - a. Present: President Brandt, Vice President Larkin, Secretary Aasmundstad Walsh; Trustees Carlson, Marshall and Wiggins
 - b. Absent: Treasurer Pinkett-Floyd
 - c. Staff members present: Director Kruser, Claudia Krauspe, Sue Wilsey, Alex Vancina, Michelle Kilty
 - d. Guests present: Joseph Huberty, Claudine Kastner, Mary Marshall, John Menze
- IV. Public presentation to, or discussion with, the Board of Trustees
 - a. No public presentations were made.
- V. ACTION ITEM: Adoption of the Agenda
 - a. Vice President Larkin moved to adopt agenda. Trustee Carlson seconded motion. All ayes, no nays. Motion passed.
- VI. ACTION ITEM: Approval of consent agenda items
 - a. Approval of minutes
 - i. Regular Board meeting, September 10, 2019
 - ii. Closed Session meeting, September 10, 2019
 - iii. Special Board meeting, September 25, 2019
 - iv. Special Board meeting, Closed Session, September 25, 2019
 - b. Approval of financial reports
 - i. Cash and Investments Report dated September 30, 2019
 - ii. Revenue and Expenditures vs. Budget Report dated September 30, 2019
 - iii. Check Register dated September 30, 2019
 - iv. Balance Sheet Previous Year Comparison as of September 30, 2019
 - c. Trustee Carlson moved to approve consent agenda items. Vice President Larkin seconded motion. All ayes, no nays. Motion passed.
- VII. Committee reports
 - a. Audit Committee
 - i. Did not meet.
 - b. Director Relations Committee

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- i. Secretary Aasmundstad Walsh reported that the Committee met in preparation of the Library Director's review, which will be discussed at a special board meeting.
 - c. Policy and Bylaws Committee
 - i. Did not meet.
- VIII. Unfinished Business
 - a. No unfinished business to report.
- IX. New Business
 - a. ACTION ITEM: Approval of Resolution to Determine Estimate of Funds Needed for 2019-2020 Fiscal Year
 - i. Trustee Wiggins moved to approve the Resolution to Determine Estimate of Funds Needed for 2019-2020 Fiscal Year. Vice President Larkin seconded motion. Roll call vote. All ayes, no nays. Motion passed.
- X. Communications
 - a. No communications to report.
- XI. Library Director's Report
 - a. Director Kruser reported on a September 23rd Chamber of Commerce event at which the Library's new building project was mentioned.
 - b. Director Kruser reported on the successful all-day management retreat held on September 27 at Cantigny in Wheaton.
- XII. Departmental Reports
 - a. Secretary Aasmundstad Walsh inquired about the modifications made to the Internet Policy relating to parental opting-out of children's access thereto.
 - b. Trustee Marshall inquired about the Library offerings of "The Great Courses."
 - c. Trustee Marshall commented on the significant increase in the number of library cards issued. Trustee Marshall complimented the Library staff on continually going "above and beyond" in their dealings with Library patrons and in their creativity in promoting the issuance of library cards.
- XIII. The Board went into Closed Session at 7:17 p.m. to discuss the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. Roll Call.
 - a. Vice President Larkin moved to enter into closed session. Trustee Wiggins seconded the motion. All ayes. No nays. Motion passed.
- XIV. The Board returned to Open Session at 8:29 p.m. to affirm decisions made in Closed Session.
- XV. Adjournment: 8:30 p.m.

Approved: _____
Kristin Aasmundstad Walsh
Board Secretary