



411 South Main Street • Lombard, IL 60148
(630) 627-0316 • helenplum.org

NOTICE OF MEETING

BOARD OF TRUSTEES MEETING AGENDA

November 18, 2025

7:00 pm

Conference Room

The meeting will be held at 7:00 pm at the Library. The public is encouraged to observe the meeting in person or online. To watch a live stream online, visit our website <https://www.helenplum.org/board/live-stream>.

Public comments for this Board Meeting can be presented in person during the “Public Comment” section of the meeting. Public comment is limited to three minutes per person.

- I. Call to order
- II. Pledge of Allegiance
- III. Land Acknowledgement Statement: The Helen Plum Library Board of Trustees unanimously acknowledges that many indigenous groups once lived on the land where the Library now resides. The Library invites all to learn their histories, cultures, and peoples. The Library Board encourages our neighbors to explore learning opportunities through local, Indigenous-based organizations such as Midwest SOARRING Foundation.
- IV. Roll Call, recording both present and absent members
- V. Public Comment
- VI. ACTION ITEM: Adoption of the Agenda
- VII. ACTION ITEM: Approval of consent agenda items
 - a. Approval of minutes
 - i. Regular Board meeting, October 21, 2025
 - ii. Closed Session Board meeting, October 21, 2025
 - b. Approval of financial reports
 - i. Check Register dated October 31, 2025
 - ii. Cash and Investments Report dated October 31, 2025
 - iii. Revenue and Expenditures vs. Budget Report dated October 31, 2025
 - iv. Balance Sheet Previous Year Comparison as of October 31, 2025

- VIII. Committee and Foundation Reports
 - a. Audit Committee
 - b. Director Relations Committee
 - c. Policy and Bylaws Committee
 - d. Helen Plum Library Foundation
- IX. Unfinished Business
 - a. Elevate Sign Group, LTD payment on Check Register dated September 30, 2025
 - b. Library Furniture International, Inc payment on Check Register dated September 30, 2025
- X. New Business
 - a. PRESENTATION: Representative from Lauterbach & Amen, LLP.
 - b. ACTION ITEM: Approval of 2024–2025 Annual Audit. Roll call vote.
 - c. ACTION ITEM: Establish a Lilac Parade Committee (Ad Hoc Committee)
 - d. ACTION ITEM: Vote to approve the 2025 Strategic Plan
 - e. ACTION ITEM: Approval of Updated Policies
 - i. B-2 Prohibited Gifts
 - ii. P-32 Blood and Organ Donation Leave
 - iii. U-2 Patron Behavior
 - iv. U-10 Social Media
- XI. Communications
- XII. Executive Director's Report
 - a. Annual Illinois Public Library Standards Review
- XIII. Library Activity Report
- XIV. Closed Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees (5 ILCS 120/2(c)1). Roll call vote.
- XV. Reconvene in Open Session
- XVI. Vote to affirm decisions made in Closed Session. Roll call vote.
- XVII. Adjournment