

HELEN M. PLUM MEMORIAL PUBLIC LIBRARY DISTRICT
411 S. Main St. • Lombard, IL 60148

DIRECTOR RELATIONS COMMITTEE MEETING MINUTES

November 21, 2023
6:00pm
Staff Conference Room

- I. Call to order
 - a. Chair Jennifer Erickson called the Director Relations Committee meeting to order at 6:07 p.m. in the Staff Conference Room.
- II. Pledge of Allegiance
 - a. All present recited the Pledge of Allegiance.
- III. Roll call
 - a. Present: Chair Erickson, Treasurer Kristin Aasmundstad Walsh, and Trustee Ginger Kearney
- IV. Public Comment
 - a. No public presentation was made.
- V. ACTION ITEM: Adoption of the Agenda
 - a. Trustee Kearney moved to adopt the agenda. Treasurer Aasmundstad Walsh seconded the motion. All ayes, no nays. Motion passed.
- VI. NOTES: The Committee discussed the following:
 - i. 90-Day Evaluations - the committee discussed 90-day director evaluations
 - ii. Evaluation Alignment – the committee discussed both self-evaluation and board evaluation along with an administrative survey.
 - iii. The Committee discussed a timeline for meeting again in December to discuss evaluation questions and then in January to review survey results.
- VII. Adjournment:
 - a. There being no further business, Trustee Kearney moved to adjourn. Treasurer Aasmundstad Walsh seconded motion. All ayes, no nays. Meeting adjourned at 6:54 p.m.

Notes taken by Jennifer Erickson.

Approved: _____
Julie Kowalski-Schmidt
Board Secretary