

# APPROVED

HELEN M. PLUM MEMORIAL PUBLIC LIBRARY DISTRICT  
411 S. Main St. • Lombard, IL 60148

## SPECIAL MEETING OF THE BOARD OF TRUSTEES MEETING MINUTES

November 3, 2023  
5:00 p.m.  
Conference Room

- I. Call to order
  - a. Allison Pinkett-Floyd called the meeting of the Board of Trustees to order at 5:01 p.m. in the Conference Room of the Plum Library.
- II. Pledge of Allegiance
  - a. All present recited the Pledge of Allegiance.
- III. Roll call, recording both present and absent members
  - a. Present: President Allison Pinkett-Floyd, Vice President Sue Wiggins, Treasurer Kristin Aasmundstad Walsh, Secretary Julie Kowalski-Schmidt, and Trustees Jennifer Erickson
  - b. Absent: Ginger Kearney and Kelly Simms
  - c. Staff members present: Interim Executive Director Anne Luzeniecki, Director of Strategic Communications & Marketing Sue Wilsey, Executive Assistant Sara Plasman
  - d. Guests present: Mark Winger, Manager of Preconstruction Fredrick Quinn Corp.
- IV. Public Comment
  - a. No public presentations were made.
- V. ACTION ITEM: Adoption of the Agenda
  - a. Trustee Sue Wiggins moved to adopt agenda. Secretary Kowalski-Schmidt seconded motion. All ayes, no nays. Motion passed.
- VI. Unfinished business
- VII. New Business
  - a. DISCUSSION: Discussion with Mark Winger from FQC regarding demolition bids.
    - i. FQC conducted scope reviews on the two lowest bids and has experience with both recommended firms
  - b. ACTION ITEM: Approval of bid for building demolition of the former Library site (Helen Plum Library Site Re-Development).
    - i. Secretary Kowalski-Schmidt moved to approve bid for building demolition of the former Library Site Re-Development). VP Sue Wiggins seconded motion. All ayes, no nays. Motion passed.
  - c. ACTION ITEM: Approval of bid for Earthwork at the former Library site (Helen Plum Library Site Re-Development).
    - i. Secretary Kowalski-Schmidt moved to approve bid for building demolition of the former Library Site Re-Development). VP Sue Wiggins seconded motion. All ayes, no nays. Motion passed.

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VIII. Communications

- a. No communications to report.

IX. Adjournment: 5:04 p.m.

- a. VP Sue Wiggins moved to adjourn. President Allison Pinkett-Floyd seconded motion. All ayes, no nays.

Approved: \_\_\_\_\_

Julie Kowalski-Schmidt  
Board Secretary