

HELEN M. PLUM MEMORIAL PUBLIC LIBRARY DISTRICT
411 S. Main St. • Lombard, IL 60148

DIRECTOR RELATIONS COMMITTEE MEETING MINUTES

December 12, 2023

7:20 p.m.

Conference Room

- I. Call to order
 - a. Chair Jennifer Erickson called the Director Relations Committee meeting to order at 7:22 pm in the Conference Room.
- II. Pledge of Allegiance
 - a. All present recited the Pledge of Allegiance
- III. Roll call, recording both present and absent members
 - a. Present: Chair Erickson, Treasurer Kristin Aasmundstad Walsh, and Trustee Ginger Kearney
- IV. Public Comment
 - a. No public comment
- V. ACTION ITEM: Adoption of the Agenda
 - a. Treasurer Aasmundstad Walsh moved to adopt the agenda. Trustee Kearney seconded. All ayes, no nays. Motion passed.
- VI. DISCUSSION: 3-Month Review for Interim Director
 - a. Discussion
 - i. 3-5 questions for surveys: self-evaluation, board evaluation, and administrative evaluation
 - ii. Committee members discussed the administrative evaluation: consider department managers vs direct reports
 1. Trustee Erickson will get feedback from Anne on the org chart and confirmation of roles as direct reports, managers, and department heads.
 - iii. Next steps:
 1. Trustee Erickson to discuss with President Allison Pinkett-Floyd and share timeline with Interim Director Anne Luzeniecki once confirmed.
 2. Goal to send surveys next week of 12/18
 3. Regroup January 9

APPROVED

VII. Adjournment

- a. There being no further business, Chair Erickson moved to adjourn. Trustee Kearney seconded motion. All ayes, no nays. Meeting adjourned at 8:10 pm.

Notes taken by Jennifer Erickson.

Approved: _____

Julie Kowalski-Schmidt

Board Secretary