

# APPROVED

HELEN M. PLUM MEMORIAL PUBLIC LIBRARY DISTRICT  
110 West Maple St.  
Lombard, IL 60148

## POLICY AND BYLAWS COMMITTEE MEETING OF THE HELEN M. PLUM MEMORIAL PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

December 19, 2019  
5:00 p.m.  
Small Conference Room

- I. Call to order
  - a. The meeting of the Policy and Bylaws Committee was called to order at 5:04 p.m. in the Small Conference Room of the Helen Plum Library.
- II. Pledge of Allegiance
  - a. All present recited the Pledge of Allegiance.
- III. Roll call, recording both present and absent members
  - a. Present: Chair Pinkett-Floyd, Trustee Marshall
  - b. Absent: Trustee Wiggins arrived at 5:09 p.m.
  - c. Staff present: Director Kruser, Claudia Krauspe
- IV. Public presentation to, or discussion with, the Board of Trustees
  - a. No public presentation.
- V. ACTION ITEM: Adoption of the Agenda
  - a. Trustee Marshall moved to adopt agenda and it was seconded by Chair Pinkett-Floyd. All ayes, no nays. Motion passed.
- VI. Review of policies:
  - a. U-12 Security Cameras
    - i. Director Kruser noted that more libraries now have a policy in place to better protect and address both staff and patron concerns. The policy presented was based on policies used by area libraries.
  - b. Personnel Policies – preview of planned updates
    - i. Assistant Director Krauspe presented a plan for future updates to personnel policies.
- VII. Referral for action to the Board of Trustees
  - a. Trustee Wiggins moved to refer U-12 Security Cameras for approval by the Board of Trustees. Trustee Marshall seconded. All ayes, no nays. Motion carried.
- VIII. Adjournment: 6:05 p.m.

Approved: \_\_\_\_\_  
Kristin Aasmundstad Walsh, Board Secretary