

HELEN M. PLUM MEMORIAL PUBLIC LIBRARY DISTRICT  
110 West Maple St. • Lombard, IL 60148

The meeting will be live at 7:00 p.m. via Zoom. To watch this meeting, visit:  
<https://us02web.zoom.us/j/86982575436>

Public comments for this Board Meeting will be accepted by email only. Public comments received by 5:00 p.m. on Wednesday, December 9, 2020 will be read at the beginning of the meeting under section IV designated for public presentation to, or discussion with, the Board of Trustees.

Public comments should be emailed to: [swilsey@helenplum.org](mailto:swilsey@helenplum.org) by 5:00 p.m. on Wednesday, December 9, 2020. Public comments must contain the following information: Name, Organization represented (if any), Telephone number, and Topic or Agenda Item Number followed by "Public Comment." Public comment is limited to three minutes per person.

SPECIAL BOARD MEETING  
BOARD OF TRUSTEES AGENDA  
December 9, 2020  
7:00 p.m.  
Virtual Meeting

- I. Call to order
- II. Pledge of Allegiance
- III. Roll call, recording both present and absent members
- IV. Public presentation to, or discussion with, the Board of Trustees
- V. ACTION ITEM: Adoption of the Agenda
- VI. ACTION ITEM: Approval of consent agenda items
  - a. Approval of minutes
    - i. Regular Board meeting, November 10, 2020
    - ii. Closed Session meeting, November 10, 2020
    - iii. Special Board meeting, November 10, 2020
    - iv. Special Closed Session meeting, November 10, 2020
  - b. Approval of financial reports
    - i. Cash and Investments Report dated November 30, 2020
    - ii. Revenue and Expenditures vs. Budget Report dated November 30, 2020
    - iii. Check Register dated November 30, 2020
    - iv. Balance Sheet Previous Year Comparison as of November 30, 2020
- VII. Committee reports
  - a. Audit Committee
  - b. Director Relations Committee
  - c. Policy and Bylaws Committee

- VIII. Unfinished Business
- IX. New Business
  - a. ACTION ITEM: Approval of 2019-2020 Annual Audit
  - b. PRESENTATION: Update from Engberg Anderson on New Building Project
  - c. ACTION ITEM: Approval of holiday/closed schedule for 2021
  - d. ACTION ITEM: Approval of Ordinance 2020-2021-004 establishing meeting dates and times for regular monthly meetings
  - e. ACTION ITEM: Approval of Resolution 2020-2021-005 designating an authorized Illinois Municipal Retirement Fund agent
  - f. ACTION ITEM: Approval of a 2% pay rate increase for staff effective 12/13/2020. Roll Call.
- X. Communications
- XI. Library Director's Report
- XII. Departmental Reports
- XIII. Closed Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. Roll Call.
- XIV. Vote to affirm decisions made in Closed Session
- XV. Adjournment