



BOARD MEETING MINUTES

January 8, 2019  
7:00 p.m.  
Auditorium

- I. Call to order
  - A. President Brandt called the meeting of the Board of Trustees to order at 7:00 p.m. in the Auditorium of the Plum Library.
- II. Pledge of Allegiance
  - A. All present recited the Pledge of Allegiance.
- III. Roll call, recording both present and absent members
  - A. Present: President Brandt, Vice President Larkin, Treasurer Pinkett-Floyd, Secretary Aasmundstad Walsh; Trustees Brenniman, Carlson, Wiggins
  - B. Absent: none.
  - C. Staff members present: Director Kruser, Claudia Krauspe, Sue Wilsey, Phil Lucas, Michelle Kilty, Michelle Petersen, Alex Vancina, Julie Adamski, Anne Luzeniecki, Carol Spitler
  - D. Guests present: Jane Charmelo, Robert Sanchez, Shaun Kelly, Mary Marshall, Ken Marshall, Robert Biddle, Julie Kowalski-Schmidt, Ken Schmidt, Jim Reed, Raleigh Floyd, Amy LeBeau, Heidi Jenkins, Connie Kania
- IV. Public presentation to, or discussion with, the Board of Trustees
  - A. Public presentations were made by the following citizens of Lombard:
    - 1. Ken Marshall voiced his support for the Library Board and constructing a new building on the current property.
    - 2. Julie Kowalski-Schmidt voiced her support for the Library and urged the Board to keep the new building on the current property.
    - 3. Jim Reed asked for more information on the IGA between the Library and the Park District. He also urged the Board to consider what might happen to the current Library property if the need arose for the new building to be constructed elsewhere.
      - a. President Brandt informed Jim Reed that information on the IGA could be found on the Library's blog: Our Next Chapter.
    - 4. Raleigh Floyd voiced his support for the Library and urged the Trustees to adopt a more aggressive public relations approach to sharing information with the public.
- V. ACTION ITEM: Adoption of the Agenda
  - A. Vice President Larkin moved to adopt agenda. Trustee Brenniman seconded motion. All ayes, no nays. Motion passed.

- VI. ACTION ITEM: Approval of consent agenda items
  - A. Approval of minutes
    - 1. Regular Board Meeting, December 31, 2018
    - 2. Closed Session Board Meeting, December 31, 2018
  - B. Approval of financial reports
    - 1. Check Register dated December 31, 2018
    - 2. Cash and Investments Report dated December 31, 2018
    - 3. Revenue and Expenditures vs. Budget Report dated Dec. 31, 2018
    - 4. Balance Sheet Previous Year Comparison as of December 31, 2018
  - C. Treasurer Pinkett-Floyd moved to approve consent agenda items. Vice President Larkin seconded motion. All ayes, no nays. Motion passed.
  
- VII. Committee reports
  - A. Building and Grounds Committee
    - 1. Did not meet.
  - B. Community Relations Committee
    - 1. Did not meet.
  - C. Director Relations Committee
    - 1. Secretary Aasmundstad Walsh, Chair of the Committee, noted that the Committee did not meet. However, they will schedule a meeting soon to discuss best practices going forward.
  - D. Policy and Bylaws Committee
    - 1. Treasurer Pinkett-Floyd, Chair of the Committee, noted that the Committee did not meet. However, she will be meeting with Director Kruser in the future to discuss a timeline for the review of policies going forward.
  - E. Audit Committee
    - 1. Trustee Brenniman, Chair of the Committee, noted that the Committee did not meet. However, they do have a meeting scheduled for 6:30 p.m. in the Auditorium on Tuesday, Feb. 12, 2019.
  
- VIII. Unfinished Business
  - A. No unfinished business to report.
  
- IX. New Business
  - A. DISCUSSION: New Building
    - 1. Acoustic Study Results
    - 2. Draft Petition Update
      - a. Traffic & Parking Study
      - b. Air Rights Document
      - c. Letter of Consent from the Park District
    - 3. Shaun Kelly from Engberg Anderson provided a project update on the New Building.
      - a. Shaun reminded the Board that Engberg Anderson submitted a preliminary petition to Village staff for review. Shaun has received some notes but has not yet received a formal summary. Once he has the summary, he will share the information with the Library Trustees. After receiving the summary, he will also adjust

the proposal accordingly and prepare it for submission to the Planning and Zoning Commission.

- b. Shaun distributed a recommended list of items and documents that the Park District might like to review. With the Board's approval, he would like to send these documents to the Park District on behalf of the Library. The Board agreed to send the documents which include:
  - a. An acoustic study to determine how the noise from the passing trains might reverberate off of the new building and affect the park. Engberg Anderson hired an acoustic engineer at the insistence of the Park District. The acoustic engineer has not finalized the report yet but the data so far concludes that there is no perceptible increase in noise that could affect the park.
  - b. An updated traffic study which incorporated some feedback provided from Village staff.
  - c. A document that Engberg Anderson developed internally to review the property rights and air rights of the Library and Park District. He reminded the Board that the current design for the new building does not violate any of the Park District's air rights. This document has also been submitted to the Village for review. Shaun's recommendation to the Trustees was to share this document with the Park District and any interested parties.
- c. Shaun reminded Trustees that, per the 2007 IGA, the Library must relocate the access drive prior to abandoning the current one in place. Since part of the drive is on Park property, the Park District needs to provide a letter of consent allowing construction of the access road. Until they consent to build the access road, the Village will not accept the Library's petition. The Village has requested a formal letter of consent from the Park District. The Village does not believe that the existing IGA provides enough consent.

X. Communications

- A. Director Kruser shared a letter from a patron in which the patron thanked Library staff for assisting her during a medical emergency.

XI. Library Director's Report

- A. Director Kruser informed Trustees of an ILA Legislative Meet-up in March. If they are interested in attending, they can email Angelica Brenzel, Administrative Assistant.

XII. Departmental Reports

- XIII. The Board went into Closed Session at 7:55 p.m. to discuss the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. Roll Call.

A. Vice President Larkin moved to enter into Closed Session and it was seconded by Treasurer Pinkett-Floyd. Six ayes, one nay. Motion carries.

XIV. Adjournment: 8:56 p.m.

Approved: \_\_\_\_\_

Kristin Aasmundstad Walsh  
Board Secretary