

APPROVED

HELEN M. PLUM MEMORIAL PUBLIC LIBRARY DISTRICT
110 West Maple St.
Lombard, IL 60148
630-627-031
www.helenplum.org

AUDIT COMMITTEE MEETING MINUTES

February 11, 2020
6:30 p.m.
Auditorium

- I. Call to order
 - a. Chairman Larkin called the Audit Committee meeting to order at 6:33 p.m. in the Colonel Plum Auditorium.
- II. Pledge of Allegiance
 - a. All present recited the Pledge of Allegiance.
- III. Roll call
 - a. Present: Chairman Larkin; Trustees Carlson, Wiggins
 - b. Absent: none
 - c. Staff members present: Director Kruser, Angelica Brenzel
 - d. Visitors: none
- IV. Public Presentation or Discussion with the Committee
 - a. No public presentation was made.
- V. ACTION ITEM: Adoption of the Agenda
 - a. Trustee Wiggins moved to adopt the agenda. Trustee Carlson seconded the motion. All ayes, no nays. Motion carried.
- VI. Go into closed session to review closed session minutes
 - a. Chair Larkin moved to go into closed session. Trustee Wiggins seconded motion. Roll call vote. All ayes, no nays. Motion carried.
- VII. Return to Open Session
 - a. Trustee Wiggins moved to go into open session at 6:54pm. Trustee Carlson seconded. Roll call vote. All ayes, no nays. Motion carried.
- VIII. ACTION ITEM: Vote to recommend to the full Board approval of opening of closed session minutes
 - a. After a thorough review of the closed session minutes, Trustee Carlson moved and Trustee Wiggins seconded the motion to recommend to the full Board opening the following Closed Session Minutes:
 - i. February 12, 2019, Audit Committee Meeting
 - ii. September 13, 2016, Board Meeting

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- iii. August 9, 2016, Board Meeting
 - iv. September 8, 2015, Board Meeting Closed Session #2
 - v. July 10, 2014, Special Board Meeting
 - vi. October 26, 2010, Director Relations Committee Meeting
 - vii. September 16, 2009, Director Relations Committee Meeting
 - viii. April 30, 2008, Director Relations Committee Meeting
 - ix. October 12, 2004, Board Meeting
 - x. September 14, 2004, Board Meeting
 - xi. March 11, 2003, Board Meeting
 - xii. March 13, 2001, Board Meeting
 - xiii. December 12, 2000, Board Meeting
 - xiv. April 11, 2000, Board Meeting
 - xv. June 8, 1999, Board Meeting
 - xvi. March 9, 1999, Board Meeting
 - xvii. December 8, 1998, Board Meeting
 - xviii. December 9, 1997, Board Meeting
 - xix. September 9, 1997, Board Meeting
 - xx. June 10, 1997, Board Meeting
 - xxi. May 9, 1989, Board Meeting
- b. All ayes, no nays. Motion carried.
- IX. Review of Secretary's records for January 1, 2019 to December 31, 2019
- a. Director Kruser noted that the Closed Session Board minutes for October 2019 and November 2019 were incorrectly labeled as Special meetings. They were a part of regular Board meetings. They have been updated and will be signed by the Board Secretary tonight. The Committee reviewed these records as amended.
- X. ACTION ITEM: Vote to recommend to the full Board approval of report on Secretary's records for January 1, 2019 to December 31, 2019
- a. Trustee Wiggins moved to recommend to the full Board approval of the Secretary's records for January 1, 2019 to December 31, 2019 as amended. Trustee Carlson seconded motion. All ayes, no nays. Motion carried.
- XI. Adjournment:
- a. There being no further business, Chair Larkin moved to adjourn. Trustee Wiggins seconded motion. All ayes, no nays. Meeting adjourned at 6:55 p.m.

Notes taken by Angelica Brenzel.

Approved: _____
Kristin Aasmundstad Walsh
Board Secretary