

HELEN M. PLUM MEMORIAL PUBLIC LIBRARY DISTRICT
110 West Maple St.
Lombard, IL 60148
630-627-031
www.helenplum.org

APPROVED
via email
3/12/19

AUDIT COMMITTEE MEETING MINUTES

February 12, 2019
6:30 p.m.
Auditorium

- I. Call to order
 - a. Chairman Brenniman called the Audit Committee meeting to order at 6:34 p.m. in the Colonel Plum Auditorium.
- II. Pledge of Allegiance
 - a. All present recited the Pledge of Allegiance.
- III. Roll call
 - a. Present: Chairman Brenniman, Trustee Wiggins
 - b. Absent: Vice President Larkin
 - c. Staff members present: Director Kruser
 - d. Visitors: none
- IV. Public Presentation or Discussion with the Committee
 - a. No public presentation was made.
- V. ACTION ITEM: Adoption of the Agenda
 - a. Trustee Wiggins moved to adopt the agenda. Chair Brenniman seconded the motion. All ayes, no nays. Motion carried.
- VI. Go into closed session to review closed session minutes
 - a. Trustee Wiggins moved to go into closed session. Chair Brenniman seconded motion. Roll call vote. All ayes, no nays. Motion carried.
- VII. Return to Open Session
 - a. Trustee Wiggins moved to go into open session. Chair Brenniman seconded. Roll call vote. All ayes, no nays. Motion carried.
- VIII. ACTION ITEM: Vote to recommend to the full Board approval of opening of closed session minutes
 - a. After a thorough review of the closed session minutes, Trustee Wiggins moved and Chair Brenniman seconded the motion to recommend to the full Board opening the following Closed Session Minutes:
 - i. August 6, 2018, Director Relations Committee Meeting
 - ii. August 14, 2018, Audit Committee Meeting
 - iii. October 11, 2018, Director Relations Committee Meeting
 - iv. November 13, 2018, Board Meeting

- v. December 11, 2018, Board Meeting
- b. All ayes, no nays. Motion carried.

- IX. Review of Secretary's records for July 1, 2018 to December 31, 2018
- X. ACTION ITEM: Vote to recommend to the full Board approval of report on Secretary's records for July 1, 2018 to December 31, 2018
 - a. Chair Brenniman moved to recommend to the full Board approval of the Secretary's records for January 1, 2018 to June 30, 2018 as amended. Trustee Wiggins seconded motion. All ayes, no nays. Motion carried.
- XI. Adjournment:
 - a. There being no further business, Chair Brenniman moved to adjourn. Trustee Wiggins seconded motion. All ayes, no nays. Meeting adjourned at 6:41 p.m.

Notes taken by Angelica Brenzel.

Approved: _____
Kristin Aasmundstad Walsh
Board Secretary