

HELEN M. PLUM MEMORIAL PUBLIC LIBRARY DISTRICT
411 S. Main St. • Lombard, IL 60148

BOARD OF TRUSTEES MEETING MINUTES

February 17, 2026
7:00pm
Conference Room

- I. Call to order
 - a. President Pinkett-Floyd called the meeting of the Board of Trustees to order at 7:00pm in the Conference Room.
- II. Pledge of Allegiance
 - a. All present recited the Pledge of Allegiance.
- III. Trustee Aasmundstad Walsh read the Land Acknowledgement Statement: The Helen Plum Library Board of Trustees unanimously acknowledges that many indigenous groups once lived on the land where the Library now resides. The Library invites all to learn their histories, cultures, and peoples. The Library Board encourages our neighbors to explore learning opportunities through local, Indigenous-based organizations such as Midwest SOARRING Foundation.
- IV. Roll call, recording both present and absent members, with approved virtual attendance noted with an *
 - a. Present: President Allison Pinkett-Floyd, Vice President Sue Wiggins, Treasurer Ginger Kearney*, Secretary Julie Kowalski-Schmidt; Trustees Kristin Aasmundstad Walsh and Kelly Simms
 - b. Absent: Trustee Bijal Patel
 - c. Staff members present: Executive Director Anne Luzeniecki, Assistant Director Tyler Works, Youth Services Manager Tabatha Anderson, Elementary Services Librarian Deidre Winterhalter, and Executive Assistant Jenn Ferguson
 - d. Guests present: None
- V. Public Comment
 - a. One member of the public was present, but no comments were made.
- VI. ACTION ITEM: Adoption of the Agenda
 - a. Trustee Simms moved to adopt the agenda. Trustee Aasmundstad Walsh seconded the motion. All ayes, no nays. Motion passed.
- VII. ACTION ITEM: Approval of consent agenda items
 - a. Approval of minutes

- i. Regular Board meeting, January 20, 2026
 - 1. Regarding page 4, it was asked and confirmed that the name is College of DuPage Fuel Pantry, not Food Pantry.
- b. Approval of financial reports
 - i. Check Register dated January 31, 2026
 - 1. The payment to Ann Zhao was inquired about, which Executive Director Luzeniecki stated is for tuition reimbursement.
 - ii. Cash and Investments Report dated January 31, 2026
 - iii. Revenue and Expenditures vs. Budget Report dated January 31, 2026
 - iv. Balance Sheet Previous Year Comparison as of January 31, 2026
- c. VP Wiggins moved to approve consent agenda items. Trustee Simms seconded the motion.
 - i. All ayes, no nays. Motion passed.

VIII. Committee reports

- a. Audit Committee
 - i. Did not meet.
- b. Director Relations Committee
 - i. Did not meet.
- c. Lilac Parade Committee
 - i. Chair Aasmundstad Walsh reported that the committee met today, and most follow up items from the initial planning meeting were discussed and/or decided on. The next meeting will be Wednesday, March 18 at 6:00pm.
- d. Policy and Bylaws Committee
 - i. Did not meet.
- e. Helen Plum Library Foundation
 - i. Treasurer Kearney noted an upcoming dine out (February 18) at Rosemary & Jeans is scheduled from 12:00pm–9:00pm. The Magazine Sale benefitting the Foundation will be March 7–8 with the bundles available in the Hub at a suggested donation of \$5 per bundle.
 - ii. Ginger also informed the Board that the ILA Trustee Forum Spring Webinars are now open for enrollment. They are March 7, April 4, and May 9, and trustees can register online.

IX. Unfinished Business

- a. ACTION ITEM: Approval of expenses for DuPage Children’s Museum traveling exhibit, *The Questioners: Read. Question. Think. Play!*
 - i. Executive Director Luzeniecki went over the document that addressed the questions from trustees after the exhibit presentation in January.
 - 1. VP Wiggins and President Pinkett-Floyd asked if the Robin’s Nest items and/or any collection items would need to be stored. Anne said only the play items in the Robin’s Nest would be removed, whereas display shelves would simply shift locations. The only period where the Youth

- Services collection would be inaccessible would be the closures for installation and removal of the exhibit.
2. Secretary Kowalski-Schmidt requested clarification on the fiscal year expense schedules. Anne explained that, with our accrual-based accounting, the exhibit cost will be fully recorded in the 2027/2028 Fiscal Year (FY), along with related staffing and exhibit-specific expenses. Any items purchased and installed next year that are Library improvements and not exclusively exhibit-related would be recorded on their associated budget lines in 2026/2027 FY.
 3. Trustee Aasmundstad Walsh asked if the exhibit would be closed to the public during community group visits. Anne stated that it would not, as it would mirror current school outreach events where additional activities may be planned but no closures would be offered. When asked if special programming would be offered for visitors outside of the Library's taxing district and Lombard school district, Anne stated that it would not, as any member of the public can attend during the Library's open hours. The outreach partnership opportunities would focus on District 44 and Lombard schools. Youth Services (YS) Manager Anderson noted that it would be like what happens in the summer with camps, which the YS Department is used to accommodating, though they don't get exclusive access.
 4. Kristin asked if it is likely to become difficult to control the number of attendees. Anne stated that it's not likely to be a concern, especially based on the Library's ample open hours. Tabatha, having experience with large exhibits, noted the first two weeks are often heavy on attendance and then it tapers, though patronage remains busier than average. As such, class visits would not be scheduled during that initial phase to alleviate the early influx of visitors.
 5. Julie asked where additional parking is being sought. Anne noted that the Library will work with the Village for a parking study and potentially seek partnerships with neighboring businesses for overflow parking or encourage qualifying staff to work offsite to manage spaces. The goal is to stay mindful of the Library's residential neighbors.
- ii. Julie moved to approve the expenses for the Questioners exhibit. Sue seconded the motion.
1. Roll call vote.
 - a. Kristin Aasmundstad Walsh – Yes
 - b. Ginger Kearney – Yes
 - c. Julie Kowalski-Schmidt – Yes
 - d. Kelly Simms – Yes
 - e. Sue Wiggins – Yes
 - f. Allison Pinkett-Floyd – Yes
 - g. *Bijal Patel – Absent*
 2. Motion passed.

- X. New Business
 - a. PRESENTATION: School Outreach Overview presented by Deidre Winterhalter (Elementary Services Librarian)
 - i. Deidre presented information to the Board regarding the outreach the Library does for local schools, whether through visits of/to classrooms or support for teachers and school LRCs. Embracing the Library's [Mission & Vision](#), outreach:
 - 1. Invites kids to the Library;
 - 2. Spotlights books, services, programs, and spaces;
 - 3. Promotes reading programs.
 - ii. Deidre commented that an additional component is establishing that the kids know they are always welcome at the Library, showing them “friendly faces that will become familiar faces.”
 - iii. Highlighted growth for the ‘24-’25 school year when compared to ‘22-’23 included:
 - 1. A growth of 26% in outreach attendance.
 - 2. A growth of 92% in unique outreach visits.
 - 3. 15 one-off visits from schools, increasing from 10.
 - 4. 8 recurring visits from schools, increasing from 1.
- XI. Communications
 - a. Secretary Kowalski-Schmidt reported no communications received.
- XII. Executive Director’s Report
 - a. Executive Director Luzeniecki:
 - i. Alerted the Board that with ADA Title II Regulations, they will see continual changes to formatting of documents prior to the compliance deadline of April 26, 2027. When Secretary Kowalski-Schmidt asked if other organizations have been helpful in the transition, Anne noted that advice is sometimes conflicting, but there is time to establish the best practices for our Library.
 - ii. Reminded trustees that March 17 is a General Election day, so the Board of Trustees Meeting will be on Wednesday, March 18.
 - iii. Noted that planning is underway for establishing Strategic Priorities, which should be completed by Library management in March.
 - iv. Reminded that Statements of Economic Interest are due by May 1.
- XIII. Library Activity Report
 - a. VP Wiggins asked who suggested the idea to obtain a book bike. Executive Director Luzeniecki said that it came from several staff members, having been an idea in the works for a while.
 - b. Trustee Aasmundstad Walsh asked what the Look at Lombard Committee (attended by Kimberly Sipek) was. Executive Director Luzeniecki stated that she was unsure of

APPROVED

the details. Kristin also asked about the tour for Rep. Margaret DeLaRosa, which Anne noted resulted from connecting at a recent event.

- c. Secretary Kowalski-Schmidt expressed that the Puzzle Exchange was a cool event, and that it was amazing to see so many puzzles when she attended. She also inquired after how long the EV chargers have been offline. Executive Director Luzeniecki did not have firm dates.
- d. Trustee Aasmundstad Walsh appreciated the updates to the website, and how well-addressed they were to the noted concerns.

XIV. Adjournment: 7:37pm

- a. VP Wiggins moved to adjourn. Trustee Simms seconded the motion. All ayes, no nays. Meeting adjourned.

Approved: _____

Julie Kowalski-Schmidt
Board Secretary