

APPROVED

HELEN M. PLUM MEMORIAL PUBLIC LIBRARY DISTRICT
110 West Maple St. • Lombard, IL 60148

The meeting will be live at 7:00 p.m. via Zoom. To watch this meeting, visit:
<https://us02web.zoom.us/j/83995119632>

Members of the Library Board will be participating in this meeting through a virtual meeting platform. This meeting is held as a virtual meeting given that the Governor has declared the coronavirus pandemic a disaster and an in-person meeting is not practical or prudent. A representative of the Library will be present at the Helen Plum Memorial Library, 110 W Maple Street. The Library building will not be open to the public.

Public comments for this meeting will be accepted by email only. Public comments received by 5:00 p.m. on Tuesday, February 9, 2021 will be read at the beginning of the meeting under section IV designated for public presentation to, or discussion with, the Committee.

Public comments should be emailed to: swilsey@helenplum.org by 5:00 p.m. on Tuesday, February 9, 2021. Please include the following information on public comments: Name, Organization represented (if any), Telephone number, and Topic or Agenda Item Number followed by "Public Comment." Public comment is limited to three minutes per person.

AUDIT COMMITTEE MEETING MINUTES

February 9, 20201
7:00 p.m.
Virtual Meeting

- I. Call to order
 - a. Chairman Larkin called the Audit Committee meeting to order at 7:03 p.m. in the Zoom virtual meeting room.
- II. Pledge of Allegiance
 - a. All present recited the Pledge of Allegiance.
- III. Roll call
 - a. Present: Chairman Larkin; Trustees Carlson, Wiggins
 - b. Absent: none
 - c. Staff members present: Communications Director Wilsey, Angelica Brenzel
 - d. Visitors: none
- IV. Public Presentation or Discussion with the Committee
 - a. No public presentation was made.
- V. ACTION ITEM: Adoption of the Agenda
 - a. Trustee Carlson moved to adopt the agenda. Trustee Wiggins seconded the motion. All ayes, no nays. Motion carried.

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- VI. Go into closed session to review closed session minutes
 - a. Trustee Wiggins moved to go into closed session. Trustee Carlson seconded motion. Roll call vote. All ayes, no nays. Motion carried.

- VII. Return to Open Session
 - a. Vice President Larkin moved to go into open session at 7:19 p.m. Trustee Carlson seconded. Roll call vote. All ayes, no nays. Motion carried.

- VIII. ACTION ITEM: Vote to recommend to the full Board approval of opening of closed session minutes
 - a. After a thorough review of the closed session minutes, Trustee Carlson moved and Trustee Wiggins seconded the motion to recommend to the full Board opening the following Closed Session Minutes:
 - i. January 16, 2020, Director Relations Committee Meeting
 - ii. February 11, 2020, Audit Committee Meeting
 - iii. March 4, 2020 Director Relations Committee Meeting
 - iv. July 28, 2020, Director Relations Committee Meeting
 - v. January 14, 2020, Board Meeting #1
 - vi. January 14, 2020, Board Meeting #2
 - vii. February 11, 2020, Board Meeting
 - viii. March 10, 2020, Board Meeting
 - ix. June 8, 2020, Board Meeting
 - x. August 12, 2020, Special Board Meeting
 - xi. September 16, 2020, Special Board Meeting
 - xii. November 11, 2020, Special Board Meeting
 - xiii. December 9, 2020, Special Board Meeting
 - xiv. December 18, 2019, Board Meeting
 - xv. December 10, 2019, Director Relations Committee Meeting
 - xvi. November 22, 2019, Special Board Meeting
 - xvii. November 12, 2019, Board Meeting
 - xviii. October 30, 2019, Special Board Meeting #1
 - xix. October 30, 2019, Special Board Meeting #2
 - xx. October 8, 2019, Board Meeting
 - xxi. September 30, 2019, Director Relations Committee Meeting
 - xxii. September 25, 2019, Special Board Meeting
 - xxiii. September 12, 2019, Director Relations Committee Meeting
 - xxiv. September 10, 2019, Board Meeting
 - xxv. August 13, 2019, Board Meeting
 - xxvi. August 7, 2019, Director Relations Committee Meeting
 - xxvii. July 9, 2019, Board Meeting
 - xxviii. June 11, 2019, Board Meeting
 - xxix. May 14, 2019, Board Meeting #1
 - xxx. May 14, 2019, Board Meeting #2
 - xxxi. April 16, 2019, Director Relations Committee Meeting
 - xxxii. April 9, 2019 Board Meeting
 - xxxiii. April 2, 2019, Special Board Meeting
 - xxxiv. March 12, 2019, Board Meeting
 - xxxv. February 12, 2019, Board Meeting

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- xxxvi. January 8, 2019, Board Meeting
- xxxvii. May 8, 2018, Special Board Meeting #1
- xxxviii. April 26, 2018, Special Board Meeting #1
- xxxix. April 10, 2018, Board Meeting
 - xl. March 19, 2018, Director Relations Committee Meeting
 - xli. March 13, 2018, Board Meeting
 - xlii. February 13, 2018, Audit Committee Meeting
 - xliii. January 29, 2018, Director Relations Committee Meeting
 - xliv. December 12, 2017, Board Meeting
 - xlv. November 14, 2017, Board Meeting
 - xlvi. October 10, 2017, Board Meeting
 - xlvii. September 26, 2017, Board Meeting
 - xlviii. August 29, 2017, Special Board Meeting #1
 - xlix. August 29, 2017, Special Board Meeting #2
 - l. August 8, 2017, Board Meeting
 - li. February 21, 2017, Audit Committee Meeting
 - lii. December 13, 2016, Board Meeting
 - liii. April 12, 2016, Board Meeting

- IX. Review of Secretary's records for January 1, 2020 to December 31, 2020
 - a. The committee agreed that all records for 2020 were in good standing.

- X. ACTION ITEM: Vote to recommend to the full Board approval of report on Secretary's records for January 1, 2020 to December 31, 2020
Trustee Wiggins moved to recommend to the full Board approval of the Secretary's records for January 1, 2020 to December 31, 2020. Trustee Carlson seconded motion. All ayes, no nays. Motion carried.

- XI. Adjournment: 7:21pm
 - a. There being no further business, Chair Larkin moved to adjourn. Trustee Wiggins seconded motion. All ayes, no nays. Meeting adjourned at 7:21 p.m.

Notes taken by Angelica Brenzel.

Approved: _____
Kristin Aasmundstad Walsh
Board Secretary