

HELEN M. PLUM MEMORIAL PUBLIC LIBRARY DISTRICT
110 West Maple St. • Lombard, IL 60148

BOARD OF TRUSTEES AGENDA
March 10, 2021
7:00 p.m.
Village Hall Trustees Board Room
255 E. Wilson Avenue, Lombard

The meeting will be held at 7:00 p.m. at the Lombard Village Hall at the address indicated above. The public is encouraged to observe the meeting online. This meeting will be streamed live online. To watch this meeting, visit our website <https://www.helenplum.org/board/live-stream>. Those wishing to attend the meeting in person must observe the recommendations from the CDC and IDPH, including wearing a face mask and maintaining social distancing of at least 6 feet.

Public comments for this Board Meeting will be accepted by email. Public comments received by 5:00 p.m. on Wednesday, March 10, 2021 will be read at the beginning of the meeting under section IV designated for public presentation to, or discussion with, the Board of Trustees.

Public comments should be emailed to: swilsey@helenplum.org by 5:00 p.m. on Wednesday, March 10, 2021. Please include the following information on public comments: Name, Organization represented (if any), Telephone number, and Topic or Agenda Item Number followed by "Public Comment." Public comment is limited to three minutes per person.

- I. Call to order
- II. Pledge of Allegiance
- III. Roll call, recording both present and absent members
- IV. Public presentation to, or discussion with, the Board of Trustees
- V. ACTION ITEM: Adoption of the Agenda
- VI. ACTION ITEM: Approval of consent agenda items
 - a. Approval of minutes
 - i. Special Board meeting #1, February 6, 2021
 - ii. Special Board meeting #2, February 6, 2021
 - iii. Regular Board meeting, February 10, 2021
 - iv. Closed Session meeting, February 10, 2021
 - b. Approval of financial reports
 - i. Check Register dated February 28, 2021
 - ii. Cash and Investments Report dated February 28, 2021
 - iii. Revenue and Expenditures vs. Budget Report dated February 28, 2021
 - iv. Balance Sheet Previous Year Comparison as of February 28, 2021
- VII. Committee reports

- a. Audit Committee
- b. Director Relations Committee
- c. Policy and Bylaws Committee

VIII. Unfinished Business

IX. New Business

- a. DISCUSSION – Building Update
- b. PRESENTATION by Jamie Rachlin on Financial Planning for the New Building
- c. ACTION ITEM: Approval of updated and new policies:
 - i. U-1 Use of Materials and Facilities
 - ii. U-5 Materials Selection
 - iii. U-7 Internet Policy
 - iv. P-10.1 Voluntary COVID-19 Vaccination
 - v. Trustee Bylaws
- d. ACTION ITEM: Opening closed session minutes of:
 - i. January 16, 2020, Director Relations Committee Meeting
 - ii. February 11, 2020, Audit Committee Meeting
 - iii. March 4, 2020 Director Relations Committee Meeting
 - iv. July 28, 2020, Director Relations Committee Meeting
 - v. January 14, 2020, Board Meeting #1
 - vi. January 14, 2020, Board Meeting #2
 - vii. February 11, 2020, Board Meeting
 - viii. March 10, 2020, Board Meeting
 - ix. June 8, 2020, Board Meeting
 - x. August 12, 2020, Special Board Meeting
 - xi. September 16, 2020, Special Board Meeting
 - xii. November 11, 2020, Special Board Meeting
 - xiii. December 9, 2020, Special Board Meeting
 - xiv. December 18, 2019, Board Meeting
 - xv. December 10, 2019, Director Relations Committee Meeting
 - xvi. November 22, 2019, Special Board Meeting
 - xvii. November 12, 2019, Board Meeting
 - xxviii. October 30, 2019, Special Board Meeting #1
 - xix. October 30, 2019, Special Board Meeting #2
 - xx. October 8, 2019, Board Meeting
 - xxi. September 30, 2019, Director Relations Committee Meeting
 - xxii. September 25, 2019, Special Board Meeting
 - xxiii. September 12, 2019, Director Relations Committee Meeting
 - xxiv. September 10, 2019, Board Meeting
 - xxv. August 13, 2019, Board Meeting
 - xxvi. August 7, 2019, Director Relations Committee Meeting
 - xxvii. July 9, 2019, Board Meeting
 - xxviii. June 11, 2019, Board Meeting
 - xxix. May 14, 2019, Board Meeting #1
 - xxx. May 14, 2019, Board Meeting #2
 - xxxi. April 16, 2019, Director Relations Committee Meeting
 - xxxii. April 9, 2019 Board Meeting

- xxxiii. April 2, 2019, Special Board Meeting
- xxxiv. March 12, 2019, Board Meeting
- xxxv. February 12, 2019, Board Meeting
- xxxvi. January 8, 2019, Board Meeting
- xxxvii. May 8, 2018, Special Board Meeting #1
- xxxviii. April 26, 2018, Special Board Meeting #1
- xxxix. April 10, 2018, Board Meeting
 - xl. March 19, 2018, Director Relations Committee Meeting
 - xli. March 13, 2018, Board Meeting
 - xlii. February 13, 2018, Audit Committee Meeting
 - xliii. January 29, 2018, Director Relations Committee Meeting
 - xliv. December 12, 2017, Board Meeting
 - xlv. November 14, 2017, Board Meeting
 - xlvi. October 10, 2017, Board Meeting
 - xlvii. September 26, 2017, Board Meeting
 - xlviii. August 29, 2017, Special Board Meeting #1
 - xlix. August 29, 2017, Special Board Meeting #2
 - l. August 8, 2017, Board Meeting
 - li. February 21, 2017, Audit Committee Meeting
 - lii. December 13, 2016, Board Meeting
 - liii. April 12, 2016, Board Meeting

- X. Communications
- XI. Library Director's Report
- XII. Departmental Reports
- XIII. Adjournment