



BOARD MEETING MINUTES

March 12, 2019  
7:00 p.m.  
Auditorium

- I. Call to order
  - A. President Brandt called the meeting of the Board of Trustees to order at 7:00 p.m. in the Auditorium of the Plum Library.
- II. Pledge of Allegiance
  - A. All present recited the Pledge of Allegiance.
- III. Roll call, recording both present and absent members
  - A. Present: President Brandt, Vice President Larkin, Secretary Aasmundstad Walsh; Trustees Brenniman, Carslon, Wiggins
  - B. Absent: Treasurer Pinkett-Floyd
  - C. Staff members present: Director Kruser, Sue Wilsey, Claudia Krauspe, Anne Luzeniecki, Alex Vancina, Michelle Kilty, Michelle Petersen
  - D. Guests present: Joe Huberty, Jack Hayes, Mary Marshall, Ken Marshall, Robert Biddle, L. Myers, Robert Anderson
- IV. Public presentation to, or discussion with, the Board of Trustees
  - A. Public presentations were made by the following citizens of Lombard: Robert Anderson.
- V. ACTION ITEM: Adoption of the Agenda
  - A. Trustee Larkin moved to adopt agenda. Secretary Aasmundstad Walsh seconded motion. All ayes, no nays. Motion passed.
- VI. ACTION ITEM: Approval of consent agenda items
  - A. Approval of minutes
    1. Regular Board Meeting, February 12, 2019
    2. Closed Session Board Meeting, February 12, 2019
  - B. Approval of financial reports
    1. Check Register dated February 28, 2019
    2. Cash and Investments Report dated February 28, 2019
    3. Revenue and Expenditures vs. Budget Report dated Feb. 28, 2019
    4. Balance Sheet Previous Year Comparison as of February 28, 2019
      - a. Vice President Larkin moved to approve consent agenda items. Trustee Brenniman seconded motion. All ayes, no nays. Motion passed.
- VII. Committee reports
  - A. Building and Grounds Committee
    1. Did not meet.

- B. Community Relations Committee
  - 1. Did not meet.
- C. Director Relations Committee
  - 1. Secretary Aasmundstad Walsh, Chair of the Committee, noted that the Committee intends to meet soon. The Committee is working on scheduling a date.
- D. Policy and Bylaws Committee
  - 1. Did not meet.
- E. Audit Committee
  - 1. Trustee Brenniman, Chair of the Committee, noted that the Audit Committee did meet on Tues., Feb. 12, 2019. The Committee has action items on the agenda tonight.

VIII. Unfinished Business

- A. No unfinished business to report.

IX. New Business

- A. ACTION ITEM: Opening closed session minutes of:
  - 1. August 6, 2018, Director Relations Committee Meeting
  - 2. August 14, 2018, Audit Committee Meeting
  - 3. October 11, 2018, Director Relations Committee Meeting
  - 4. November 13, 2018, Board Meeting
  - 5. December 11, 2018, Board Meeting
    - a. Secretary Aasmundstad Walsh raised concern about opening the closed minutes of the August 6, 2018 Director Relations Committee Meeting as it pertained to personnel. Trustee Brenniman noted that the minutes do not contain personal details about the Director and her evaluation. Trustee Wiggins also noted that closed minutes pertaining to personnel are usually kept closed if they contain information about disciplinary action. As these minutes contained no such information, the Audit Committee recommended they be open to the public. Secretary Aasmundstad Walsh agreed.
    - b. Vice President Larkin moved to approve opening the above closed session minutes Trustee Wiggins seconded motion. All ayes, no nays. Motion passed.
- B. ACTION ITEM: Approval of report of Audit Committee concerning the audit of Secretary's records
  - 1. Trustee Carlson moved to approve the report of the Audit Committee concerning the audit of Secretary's records. Vice President Larkin seconded motion. All ayes, no nays. Motion passed.

X. Communications

- A. Director Kruser announced that the Library Foundation is participating in the annual DuPage Human Race. The Foundation will receive 50% of the registration fee from participants who walk or run the race on behalf of the Library Foundation. The Foundation will also receive any donations contributed beyond that.

- XI. Library Director's Report
  - A. Director Krusser noted that the Trustees should have received emails to complete the Statement of Economic Interest. This must be completed before May.
  - B. Trustee Carlson asked for more information about an online resource called Incident Tracker. Director Kruser informed the Board that the resource will allow Library staff to better organize and manage the record of both patron and building incidents.
  - C. Secretary Aasmundstad Walsh asked for clarification on the Park District's efforts toward historic preservation status. The Trustees agreed to look further into this development.
    - 1. Joe Huberty of Engberg Anderson noted that property may be eligible for certification after it has reached a certain age but that there are other qualifying factors. The Board agreed to research this and determine whether or not the Library might be eligible.
  
- XII. Departmental Reports
  - A. President Brandt asked for more information about the newly acquired high-definition security camera. Director Kruser informed the Board that the resolution of the current security cameras is so low that they make facial recognition difficult. The new HD camera is facing the front door. It records only images, no sound.
  - B. Director Kruser informed the Board that the Volunteer Recognition Reception will occur at 6:30 p.m. on Tues., April 9, 2019. This will be right before the Board Meeting at 7:00 p.m. The Trustees are invited to attend and meet Library volunteers.
  
- XIII. The Board went into Closed Session at 7:22 p.m. to discuss the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired, as well as to discuss possible litigation. Roll Call.
  - A. Vice President Larkin moved to enter into Closed Session and it was seconded by Secretary Aasmundstad Walsh All ayes, no nays.
  
- XIV. The Board returned to Open Session at 8:39 p.m.
  
- XV. Adjournment: 8:40 p.m.

Approved: \_\_\_\_\_

Kristin Aasmundstad Walsh  
Board Secretary