

HELEN M. PLUM MEMORIAL PUBLIC LIBRARY DISTRICT
110 West Maple St. • Lombard, IL 60148

BOARD OF TRUSTEES AGENDA

March 21, 2023

7:00 p.m.

Library Lobby

Due to unique circumstances resulting from the planned move to a new building in April, the meeting will be held in the Library Lobby at 7:00 p.m. The public is encouraged to observe the meeting online. This meeting will be streamed live online. To watch this meeting, visit our website <https://www.helenplum.org/board/live-stream>. Those wishing to attend the meeting in person must observe the recommendations from the CDC and IDPH, which may include wearing a face mask and maintaining social distancing of at least 6 feet.

Public comments for this Board Meeting can be presented in person or will be accepted by email. Public comments sent via email should be sent to: swilsey@helenplum.org by 5:00 p.m. on March 21, 2023. Public comments will be read at the beginning of the meeting under section IV designated for Public Comment.

Please include the following information when you email your public comments: Name, Organization represented (if any), Telephone number, and Topic or Agenda Item Number followed by "Public Comment." Public comment is limited to five minutes per person.

- I. Call to order
- II. Pledge of Allegiance
- III. Roll call, recording both present and absent members
- IV. Public Comment
- V. ACTION ITEM: Adoption of the Agenda
- VI. ACTION ITEM: Approval of consent agenda items
 - a. Approval of minutes
 - i. Regular Board meeting, February 21, 2023
 - ii. Closed Session Board meeting, February 21, 2023
 - b. Approval of financial reports
 - i. Check Register dated February 28, 2023
 - ii. Cash and Investments Report dated February 28, 2023
 - iii. Revenue and Expenditures vs. Budget Report dated February 28, 2023
 - iv. Balance Sheet Previous Year Comparison as of February 28, 2023
- VII. Committee reports
 - a. Audit Committee
 - b. Director Relations Committee
 - c. Policy and Bylaws Committee

VIII. Unfinished Business

IX. New Business

- a. ACTION ITEM: Opening closed session minutes of:
 - i. February 14, 2006, Closed Session Board Meeting
 - ii. June 11, 2013, Closed Session Board Meeting
 - iii. June 10, 2014, Closed Session Board Meeting
 - iv. July 19, 2022, Closed Session Board Meeting
 - v. August 16, 2022, Closed Session Board Meeting
 - vi. September 12, 2022, Audit Committee Closed Session
 - vii. November 15, 2022, Closed Session Board Meeting
 - viii. November 30, 2022, Closed Session Director Relations Committee
 - ix. December 20, 2022 Closed Session Board Meeting
- b. ACTION ITEM: Approval of report on Secretary's records for July 1, 2022 through December 31, 2022.
- c. ACTION ITEM: Approval of destruction of closed session meeting audio recordings older than 18 months (5 ILCS 120/2.06).
- d. ACTION ITEM: Adoption of Resolution 2022-2023-008 Authorizing and Directing Sale of Certain Property of the Helen M. Plum Memorial Public Library District to the Lombard Park District and Adopting the Real Estate Purchase and Sales Agreement with the Lombard Park District. Roll call vote.
- e. ACTION ITEM: Adoption of Resolution 2022-2023-009 Authorizing and Directing Sale of Certain Property of the Helen M. Plum Memorial Public Library District to the Village of Lombard and Adopting the Real Estate Purchase and Sales Agreement with the Village of Lombard. Roll call vote.
- f. ACTION ITEM: Adoption of Ordinance 2022-2023-010 Annexing Territory to the Helen M. Plum Memorial Public Library District. Roll call vote.

X. Communications

XI. Library Director's Report

XII. Departmental Reports

XIII. Adjournment