

HELEN M. PLUM MEMORIAL PUBLIC LIBRARY DISTRICT
411 S. Main St. • Lombard, IL 60148

AUDIT COMMITTEE MEETING MINUTES

March 2, 2026

5:30pm

Staff Conference Room

- I. Call to order
 - a. Chair Simms called the Audit Committee meeting to order at 5:31pm in the Staff Conference Room.
- II. Pledge of Allegiance
 - a. All present recited the Pledge of Allegiance.
- III. Chair Simms read the Land Acknowledgement Statement: The Helen Plum Library Board of Trustees unanimously acknowledges that many indigenous groups once lived on the land where the Library now resides. The Library invites all to learn their histories, cultures, and peoples. The Library Board encourages our neighbors to explore learning opportunities through local, Indigenous-based organizations such as Midwest SOARRING Foundation.
- IV. Roll call
 - a. Present: Chair Kelly Simms, Trustee Kristin Aasmundstad Walsh, Trustee Bijal Patel
 - b. Absent: None
 - c. Staff members present: Executive Director Anne Luzeniecki, Executive Assistant Jenn Ferguson
 - d. Visitors: None
- V. Public Comment
 - a. No public presentation was made.
- VI. ACTION ITEM: Adoption of the Agenda
 - a. Trustee Aasmundstad Walsh moved to adopt the agenda, seconded by Trustee Patel. All ayes, no nays. Motion passed.
- VII. Review of Secretary's OPEN records for July 1, 2025 through December 31, 2025
 - a. After review, the committee agreed that all records for July 1, 2025 through December 31, 2025, were in good standing.
- VIII. Go into Closed Session to review Closed Session minutes

APPROVED

- a. It was agreed by all present that a closed session to review the minutes was not required.
- IX. *Return to Open Session – Not needed as no closed session was held.*
- X. ACTION ITEM: Vote to recommend to the full Board approval of opening of closed session minutes
- a. After consideration of the closed session minutes, Trustees agreed that there were no closed session minutes recommended to open at this time.
- XI. ACTION ITEM: Vote to recommend to the full Board approval of report on Secretary's records for July 1, 2025 through December 31, 2025
- a. Trustee Patel moved to recommend to the full Board approval of the Secretary's records for July 1, 2025 through December 31, 2025. Trustee Aasmundstad Walsh seconded the motion. All ayes, no nays. Motion passed.
- XII. ACTION ITEM: Vote to recommend to the full Board approval to destroy verbatim closed session recordings older than 18 months
- a. Trustee Aasmundstad Walsh moved to recommend to the Board to destroy qualifying verbatim closed session recordings older than 18 months. Trustee Patel seconded the motion. All ayes, no nays. Motion passed.
- XIII. Adjournment: 5:49pm
- a. There being no further business, Trustee Patel moved to adjourn. Trustee Aasmundstad Walsh seconded motion. All ayes, no nays. Meeting adjourned.

Notes taken by Jenn Ferguson.

Approved: _____
Julie Kowalski-Schmidt
Board Secretary