

HELEN M. PLUM MEMORIAL PUBLIC LIBRARY DISTRICT
110 West Maple St. • Lombard, IL 60148

BOARD OF TRUSTEES AGENDA
April 21, 2021
7:00 p.m.
Village Hall Trustees Board Room
255 E. Wilson Avenue, Lombard

The meeting will be held at 7:00 p.m. at the Lombard Village Hall at the address indicated above. The public is encouraged to observe the meeting online. This meeting will be streamed live online. To watch this meeting, visit our website <https://www.helenplum.org/board/live-stream>. Those wishing to attend the meeting in person must observe the recommendations from the CDC and IDPH, including wearing a face mask and maintaining social distancing of at least 6 feet.

Public comments for this Board Meeting will be accepted by email. Public comments received by 5:00 p.m. on Wednesday, April 21, 2021 will be read at the beginning of the meeting under section IV designated for public presentation to, or discussion with, the Board of Trustees.

Public comments should be emailed to: swilsey@helenplum.org by 5:00 p.m. on Wednesday, April 21, 2021. Please include the following information on public comments: Name, Organization represented (if any), Telephone number, and Topic or Agenda Item Number followed by "Public Comment." Public comment is limited to three minutes per person.

- I. Call to order
- II. Pledge of Allegiance
- III. Roll call, recording both present and absent members
- IV. Public Comment
- V. ACTION ITEM: Adoption of the Agenda
- VI. ACTION ITEM: Approval of consent agenda items
 - a. Approval of minutes
 - i. Regular Board meeting, March 10, 2021
 - ii. Special Board meeting, March 22, 2021
 - b. Approval of financial reports
 - i. Check Register dated March 31, 2021
 - ii. Cash and Investments Report dated March 31, 2021
 - iii. Revenue and Expenditures vs. Budget Report dated March 31, 2021
 - iv. Balance Sheet Previous Year Comparison as of March 31, 2021
- VII. Committee reports
 - a. Audit Committee

- b. Director Relations Committee
- c. Policy and Bylaws Committee

VIII. Unfinished Business

IX. New Business

- a. ACTION ITEM: Approval of award of contract for bid package 1-02 – Demolition. FQC will present their recommendation. Roll Call.
- b. ACTION ITEM: Approval of award of contract for bid package 1-31 – Earthwork. FQC will present their recommendation. Roll Call.
- c. ACTION ITEM: Approval of award of contract for bid package 1-33 – Site Utilities. FQC will present their recommendation. Roll Call.
- d. PRESENTATION: Temporary construction easement agreement between the Library and the homeowner to the south of the new building site.
- e. ACTION ITEM: Approval of reimbursement to MEC (Midwest Environmental) for Asbestos Abatement Project Management & Air Quality Testing for 401 & 425 S Main at an estimated cost of \$35,000. Roll Call.
- f. PRESENTATION: Building Design update from Engberg Anderson architects.
- g. ACTION ITEM: Vote to approve the Strategic Plan.

X. Communications

XI. Library Director's Report

XII. Departmental Reports

XIII. Adjournment