

HELEN M. PLUM MEMORIAL PUBLIC LIBRARY DISTRICT
110 West Maple St. • Lombard, IL 60148

BOARD OF TRUSTEES AGENDA - Revised
July 14, 2021
7:00 p.m.
Village Hall Trustees Board Room
255 E. Wilson Avenue, Lombard

The meeting will be held at 7:00 p.m. at the Lombard Village Hall at the address indicated above. The public is encouraged to observe the meeting online. This meeting will be streamed live online. To watch this meeting, visit our website <https://www.helenplum.org/board/live-stream>. Those wishing to attend the meeting in person must observe the current recommendations from the CDC and IDPH regarding wearing face masks and maintaining social distance.

Public comments for this Board Meeting will be accepted by email. Public comments received by 5:00 p.m. on Wednesday, July 14, 2021 will be read at the beginning of the meeting under section IV designated for Public Comment.

Public comments should be emailed to: swilsey@helenplum.org by 5:00 p.m. on Wednesday, July 14, 2021. Please include the following information on public comments: Name, Organization represented (if any), Telephone number, and Topic or Agenda Item Number followed by "Public Comment." Public comment is limited to three minutes per person.

- I. Call to order
- II. Pledge of Allegiance
- III. Roll call, recording both present and absent members
- IV. Public Comment
- V. ACTION ITEM: Adoption of the Agenda
- VI. ACTION ITEM: Approval of consent agenda items
 - a. Approval of minutes
 - i. Regular Board meeting, June 9, 2021
 - b. Approval of financial reports
 - i. Check Register dated June 30, 2021
 - ii. Cash and Investments Report dated June 30, 2021
 - iii. Revenue and Expenditure vs. Budget Report dated June 30, 2021
 - iv. Balance Sheet Previous Year Comparison as of June 30, 2021
- VII. Committee reports
 - a. Audit Committee
 - b. Director Relations Committee
 - c. Policy and Bylaws Committee

VIII. Unfinished Business

IX. New Business

- A. ACTION ITEM: Assignment of Committee Chairs
- B. ACTION ITEM: Set September 8, 2021 as the Public Hearing date for the Tentative Budget and Appropriate Ordinance. Roll Call Vote.
- C. ACTION ITEM: Approval of Ordinance 2021-2022-001 to Transfer \$75,000 from the Library Fund to the Special Reserve Fund. Roll Call Vote.
- D. ACTION ITEM: Approval of the Award of Trade Contracts for Bid Package #3 for the construction of the new Helen Plum Library as recommended by Frederick Quinn Corporation in their award recommendation letter dated July 8, 2021. Roll Call Vote.
- E. ACTION ITEM: Approval to participate in the non-residential card program for the year July 1, 2021 to June 30, 2022 and to use the tax-bill formula for the non-resident cards. Roll Call Vote.
- F. ACTION ITEM: Vote to close (unpaid) for the rescheduled Lilac Parade on Sunday, September 19, 2021

X. Communications

XI. Library Director’s Report

XII. Departmental Reports

XIII. Adjournment