

HELEN M. PLUM MEMORIAL PUBLIC LIBRARY DISTRICT  
110 W. Maple Street  
Lombard, IL 60148

Those attending the meeting must observe the recommendations of the CDC and IDPH including wearing face masks and maintaining social distancing of at least 6 feet apart.

BOARD OF TRUSTEES AGENDA  
SPECIAL MEETING  
July 15, 2020  
7:00 p.m.  
**Village Hall Trustees Board Room**  
**255 E. Wilson Avenue, Lombard**

- I. Call to order
- II. Pledge of Allegiance
- III. Roll call, recording both present and absent members
- IV. Public presentation to, or discussion with, the Board of Trustees
- V. ACTION ITEM: Adoption of the Agenda
- VI. ACTION ITEM: Approval of consent agenda items
  - a. Approval of minutes
    - i. Regular Board meeting, June 8, 2020
    - ii. Closed Session meeting, June 8, 2020
  - b. Approval of financial reports
    - i. Cash and Investments Report dated June 30, 2020
    - ii. Revenue and Expenditures vs. Budget Report dated June 30, 2020
    - iii. Check Register dated June 30, 2020
    - iv. Balance Sheet Previous Year Comparison as of June 30, 2020
- VII. Committee reports
  - a. Audit Committee
  - b. Director Relations Committee
  - c. Policy and Bylaws Committee
- VIII. Unfinished Business

IX. New Business

- a. DISCUSSION: Jamie Rachlin for update on bonding plan
- b. ACTION ITEM: Consideration of AN ORDINANCE authorizing the issuance of not to exceed \$25,000,000 General Obligation Bonds (Alternate Revenue Source) for the purpose of constructing a new Helen Plum Library Building to replace the existing Helen Plum Library Building, constructing site improvements, furnishing necessary equipment and acquiring library materials and electronic data storage and retrieval facilities in connection therewith.
- c. ACTION ITEM: Relaxation of non-resident cards expiration dates.
- d. ACTION ITEM: Approval to participate in the non-residential card program for the year July 1, 2020 to June 30, 2021 and to use the tax-bill formula for the non-resident cards.
- e. ACTION ITEM: To change the way employees are being paid from regularly scheduled hours to actual hours worked.
- f. ACTION ITEM: Approval of updated and new policies:
  - i. P-2 Classification of Employees
  - ii. P-3 (was P-13) Salaries and Wages
  - iii. P-4 Hours of Work and Schedules
  - iv. P-6 Retirement Plans - NEW
  - v. P-7 (was P-10) Vacation
  - vi. P-9 (was P-12) Personal Time
  - vii. P-10 (was P-9) Sick Time
  - viii. P-15 Telecommuting - NEW

X. Communications

XI. Library Director's Report

XII. Departmental Reports

XIII. Closed Session to discuss the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired, as well as to discuss possible litigation. Roll Call.

XIV. Vote to affirm decisions made in Closed Session

XV. Adjournment