

HELEN M. PLUM MEMORIAL PUBLIC LIBRARY DISTRICT
411 S. Main St. • Lombard, IL 60148

DIRECTOR RELATIONS COMMITTEE MEETING MINUTES

September 12, 2025
5:15pm
Staff Conference Room

- I. Call to order
 - a. Chair Kearney called the Director Relations Committee meeting to order at 5:07pm in the Staff Conference Room.
- II. Pledge of Allegiance
 - a. All present recited the Pledge of Allegiance.
- III. Chair Kearney read the Land Acknowledgement Statement: The Helen Plum Library Board of Trustees unanimously acknowledges that many indigenous groups once lived on the land where the Library now resides. The Library invites all to learn their histories, cultures, and peoples. The Library Board encourages our neighbors to explore learning opportunities through local, Indigenous-based organizations such as Midwest SOARRING Foundation.
- IV. Roll call, recording both present and absent members, with approved virtual attendance noted with an *
 - a. Present: Chair Ginger Kearney, Trustee Bijal Patel, and Trustee Sue Wiggins*
 - b. Absent: None
 - c. Staff: None
 - d. Visitors: None
- V. Public Comment
 - a. No public presentation was made.
- VI. ACTION ITEM: Adoption of the Agenda
 - a. Trustee Patel moved to adopt the agenda. Trustee Wiggins seconded the motion. All ayes, no nays. Motion carried.
- VII. Closed Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a

APPROVED

volunteer of the public body or against legal counsel for the public body to determine its validity.

- a. Prior to going into Closed Session, trustees reviewed the surveys received from the Direct Reports and All-Staff respondents to find information for the Executive Director Report presentation.
- b. Trustee Wiggins moved to go into Closed Session. Trustee Patel seconded the motion. Roll call vote:
 - i. Ginger Kearney – Yes
 - ii. Bijal Patel – Yes
 - iii. Sue Wiggins – Yes
- c. All ayes, no nays. Motion passed.
 - i. The Committee went into Closed Session at 5:38pm.

VIII. Return to Open Session

- a. Trustee Wiggins moved to return to Open Session. Chair Kearney seconded the motion. All ayes, no nays. Motion passed.
 - i. The Committee reconvened in Open Session at 6:11pm.

IX. ACTION ITEM: Vote to affirm decisions made in Closed Session

- a. No vote needed or taken.

X. Adjournment: 6:14pm

- a. There being no further business, Trustee Wiggins moved to adjourn. Chair Kearney seconded motion. All ayes, no nays. Meeting adjourned.

Notes taken by Ginger Kearney.

Approved: _____

Julie Kowalski-Schmidt

Board Secretary