

HELEN M. PLUM MEMORIAL LIBRARY

**P-5 Insurance [FORMERLY P-15]**

Adopted by the Library Board of Trustees, December 11, 2018.

Medical, Dental, and Basic Life/AD&D insurance coverage is available to full-time staff. The Library pays a portion of these insurance premiums as determined annually by the Board of Trustees. Optional dependent coverage under these plans must be paid in full by the employee.

Vision insurance coverage is also made available to full-time staff at the employee's own expense and paid by means of a payroll deduction.

Insurance coverage begins for a full-time employee on the first day of the following month after date of hire.

Regular part-time employees (those scheduled to work 20 or more hours per week) are permitted to enroll Dental, Vision and Life Insurance. Monthly premiums plus monthly LIMRiCC administrative fees are at the employee's own expense and paid by means of a payroll deduction.